



*If your bill looks different, don't worry, we will be updating it to the new design soon.

* Where applicable

We offer a variety of payment methods to suit your needs. For convenience, reliability, and peace of mind, we recommend paying by Direct Debit or through our Customer Portal.

Five facts to know about your Direct Debit

1 Simple and convenient

DIRECT Debit

Direct Debit is the easiest and most convenient way to pay your energy bills. Payments are taken **automatically** on the due date, so you never have to worry about missing a payment.

2 Fixed payments to help you budget

Your Direct Debit payments are set at a **fixed amount**, making it easier to budget and spread your energy costs evenly throughout the year.

3 Flexible options

If your energy usage changes, you can **adjust your Direct Debit amount** to better reflect your usage. You can also make one-off top-up payments using another payment method whenever needed.

4 Arrears management

If your account falls into arrears of more than **£50**, we'll send you **reminders** to help you stay on track and keep your balance under control. This ensures you avoid building up debt over time.

5 Easy to set up

Setting up Direct Debit is quick and easy. You can register your account and set it up online at **www.evinoxresidential.co.uk**, or by calling us on **01372 746537**. Prefer paper forms? We can send one to you by post.

Paying online using our Customer Portal

Make secure payments quickly and easily through our Customer Portal and Web App.

Log in at **www.evinoxresidential.co.uk** to pay your bills anytime, anywhere. The portal is available **24/7**, giving you full control over your payments.

Cash payments



You can pay using a **pre-payment card**.

Depending on your address, we can send you either a Payzone or a Smart Pre-Pay card.

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Simply top up your card and make payments at any Payzone or Epay outlet. Please refer to your card for specific instructions.

Over the phone

Call our billing team on 01372 746537 to make a payment by phone.

This is a local-rate call, and our lines are open Monday to Friday, 8am to 5pm (excluding Bank Holidays).



Frequently asked questions

How will you take my readings?

We read your meters **remotely**, downloading the consumption figures from your building regularly.

How do I check my energy consumption?

You can check your energy consumption on the **Evinox ViewSmart Room Controller** in your home. Visit our website to download the ViewSmart user guide.

If you don't have a ViewSmart Room Controller, you can check your heat meter located on the heat interface unit.

What if I don't agree with my meter reading?

Contact us immediately so we can review your account and investigate any issues with your meter.

How much will I pay for my heat?

Your Welcome Letter includes details of your energy rate per unit (kWh).

You can also check your **current tariff** and charges on your bill or by logging into your account on our website.

Our Tariff Policy leaflet, explains how your charges are calculated, including the heat you use and the daily communal facility charge.

When do I need to pay my bill?

Your bill will tell you how many days you have to make the payment. Please arrange to **pay promptly** using one of the methods in this leaflet to avoid late charges. If you pay by Direct Debit, the amount owed will be deducted from payments you've already made.

> If you have Contact us on

If you have any questions we're here to help.

Contact us on - 01372 746537 (This is a local rate call and lines are open Mon - Fri 8am - 5pm)

Will I get a refund if I build up a credit balance?

Paying by Direct Debit helps you budget by **spreading costs** across the year.

If your account builds up significant credit, especially during summer, it can cover higher winter energy use. You can review and adjust your Direct Debit payments or request a refund if your credit becomes too large.

What if I have trouble paying my bill?

If you're struggling to pay, we can help by setting up a **payment plan** to clear arrears and stay on top of future bills, subject to approval from your landlord or managing agent.

How can I lower my energy usage and bills?

Try turning your heating thermostat down by **one degree** and see if your home is still comfortable - it could save up to **10%** on your heating bill!



If you have a ViewSmart Room Controller, check our user guides in the "Document Library" on our website.

For more energy-saving tips, visit the **Energy Saving Trust** at energysavingtrust.org.uk/hub/quick-tips-to-save-energy.

What happens to the money I pay for energy?

All payments for your heat or energy usage are passed to your managing agent or freeholder to pay for the gas used to generate heat in your home. For your peace of mind, **Evinox Residential does not supply the gas or profit from these charges**.

Or billing@evinoxresidential.co.uk (Email account monitored Mon - Fri 8am - 5pm)

www.evinoxresidential.co.uk